ACCA-UK (Association of Chartered Certified Accountants)
BT-Business and Technology
Fall 2023
Faculty Name: Ali Salar

Serial No.	Topics	Session Date	Day	Time
1	Exams and books details, Business Organization & Types	18-09-2023	Monday	3:00 PM - 5:30 PM
2	Centerlization and decenterlization formal and informal organization, Hollow. Modular and Virtual organization, Business Organization departments	23-09-2023	Saturday	3:00 PM - 5:30 PM
3	Marketing 7 Ps, HR Department recruitment and selection, Training and development	25-09-2023	Monday	3:00 PM - 5:30 PM
4	Learning, Performance evaluation of employees, Organization Structure: Mintzberg theory	30-09-2023	Saturday	3:00 PM - 5:30 PM
5	Stakeholder and madilow matrix, Organization Structure, Divisional by Area, Product, Matrix	02-10-2023	Monday	3:00 PM - 5:30 PM

Note: Classes will be as per GMT +5 time zone. This template is subject to modifications and changes therefore it should not be considered as a final locked-down schedule.

Serial No.	Topics	Session Date	Day	Time
6	Culture definition and theories, Culture hofstede theory and Committees, Committees and types and roles	07-10-2023	Saturday	3:00 PM - 5:30 PM
7	Corporate governance, codes, Audit committee and CSR	09-10-2023	Monday	3:00 PM - 5:30 PM
8	Ethics, definiation, ethical development, ACCA and IFAC code of ethics, Ethical Threats	14-10-2023	Saturday	3:00 PM - 5:30 PM
9	Ethical Threats,Audit Defination, Elements, Explanation, Difference between external and internal audit	16-10-2023	Monday	3:00 PM - 5:30 PM
10	internal control system and IT controls , Fraud, types deprivation of assets, internal and external environment	21-10-2023	Saturday	3:00 PM - 5:30 PM
11	Fraud Money laundering, Management Theories	23-10-2023	Monday	3:00 PM - 5:30 PM
12	Leadership Theories	28-10-2023	Saturday	3:00 PM - 5:30 PM
13	Motivation Theories	30-10-2023	Monday	3:00 PM - 5:30 PM

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Serial No.	Topics	Session Date	Day	Time
14	Individuals and groups-Personalitytraits, Group, Groups tuckman theoryand Belbin theory	04-11-2023	Saturday	3:00 PM - 5:30 PM
15	Belbin Theory, Personal Effectveness , Communication, radio signal models, effective listening and barriers to effective communications	06-11-2023	Monday	3:00 PM - 5:30 PM
16	Strategic management process, PESTEL	11-11-2023	Saturday	3:00 PM - 5:30 PM
17	PESTEL, Porter five forces , porter 3 generic theories	13-11-2023	Monday	3:00 PM - 5:30 PM
18	Porter five forces , porter 3 generic theories,Portervalue chain analysis	18-11-2023	Saturday	3:00 PM - 5:30 PM
19	Strategic alliance, acquisition and merger, organiza growth , MIS, DSS, ESS, ES, AI,Big data, disruptive technologies	20-11-2023	Monday	3:00 PM - 5:30 PM

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